



Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

“Building Partnerships for Workforce Solutions”

VIDEOCONFERENCING POLICY- 12/8/2022 (Approved)

QUORUM-

When the DCWIB Board Meeting or Executive Committee Meeting is held as a hybrid meeting (members attending in-person and members attending remotely), 50% of the quorum may be in person and 50% may attend via video conferencing.

EXTRA ORDINARY CIRCUMSTANCES-

At the discretion of the Board Chair or an Officer of the Board, individual Board members may attend a meeting via videoconferencing due to “extraordinary circumstances”. “Extraordinary circumstances” include disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event approved by the Board Chair or an Officer of the Board which precludes a Board member’s physical attendance at any meeting.

PHYSICAL LOCATION-

The DCWIB will have at least one physical location, posted for the public to attend.

RECORDINGS-

Hybrid meetings will be recorded and will be posted with a link to the recording on the DCWIB website