



WIB

# Dutchess County Workforce Investment Board

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“Building Partnerships for Workforce Solutions”

## Eligibility and Subsequent Eligibility for Training Providers Policy- MAY 2022

This policy is intended to govern the Dutchess County Workforce Investment Board (DCWIB) in making determinations for the Eligible Training Provider List. The New York State Eligible Training Provider List (ETPL) was established in compliance with Title 1 of the Workforce Investment Act (WIA) of 1998 and was updated in compliance with Title 1 of the Workforce Innovation Opportunity Act (WIOA) of 2013. The purpose of the ETPL is to present a broad and diverse selection of training choices to support employment goals of individuals. Training providers and offerings must be listed on the ETPL in order to receive WIOA funding through an Individual Training Account (ITA). All Registered Apprenticeship (RA) programs are automatically eligible for inclusion on the ETPL and are not required go through the initial and continued eligibility processes. NYSDOL’s Registered Apprenticeship training office will inform RA program sponsors of their right to be included on the ETPL through mail and email.

The DCWIB accepts applications, determines if training offerings are for in-demand occupations, assists training providers that wish to be placed on the ETPL by providing information on the application process, and determines the Initial Eligibility and Continued Eligibility of training providers and their offering(s). Course offerings being funded must provide training for an occupation identified by the LWDB as a high or medium in-demand occupation or industry sector in the Local Workforce Development Area (LWDA). (Occupations in low-demand may be approved on a case-by-case basis, if supported by data and industry driven). Training providers not listed on the ETPL may receive WIOA training funds if the training is considered on-the-job training, customized training, incumbent worker training or transitional employment (see policies).

Inclusion on the NYS-ETPL, in itself, does not guarantee that WIA funds are available for enrollment in an eligible offering. Training Providers are not guaranteed referrals. The availability of WIA funding for enrollment is based on many factors including assessment of an individual's employment needs. Individuals who are interested in determining if they qualify for WIA training funding must contact a New York State Workforce One-Stop Center.

In order to provide training services a provider must meet the requirements of WIA section 122.

- (A) an institution of higher education that provides a program that leads to a recognized postsecondary credential;
- (B) an entity that carries out programs registered under the Act of August 16, 1937 (commonly known as the “National Apprenticeship Act”; 50 Stat. 664, chapter 663; 29 U.S.C. 50 et seq.); or
- (C) another public or private provider of a program of training services, which may include joint labor-management organizations, and eligible providers of adult education and literacy activities under title II if such activities are provided in combination with occupational skills training

These requirements apply to the use of WIA Title I adult and dislocated worker funds to provide training to individuals:

- Using ITA’s to access training through the eligible provider list
- For training provided through the exceptions to ITA’s described at 663.430

All offering data must be submitted in full and accurately online at the NYSDOL website. Documentation or written statements are required to be on file at the DCWIB. Documents must also be submitted as stated in the Eligibility and Subsequent Eligibility for Training Providers Procedures.