

SYEP 2022 Payroll Reporting Form

Reporting Period

Program Name:

Total Unique Youth Served This Payperiod:

0

DCWIB will complete this section

Total FA Eligible Youth on

THIS claim: 0

Total 200% Eligible Youth on THIS claim :

0

Percent of Expenses Charged under FA

#DIV/0!

Percent of Expenses Charged under 200%

#DIV/0!

Youth Work Subsidies:

Enter Hours Worked

DO NOT ENTER DATA IN THESE COLUMNS

Enter the payperiod and check date

Youth Last Name	First Name	Number of hours claiming	Amount	Expense to TANF	NOTES
PAYPERIOD	From (Date) to (Date)		Check Date (DATE)		
1			\$ -	\$ -	
2			\$ -	\$ -	
3			\$ -	\$ -	
4			\$ -	\$ -	
5			\$ -	\$ -	
6			\$ -	\$ -	
7			\$ -	\$ -	
8			\$ -	\$ -	
9			\$ -	\$ -	
10			\$ -	\$ -	
11			\$ -	\$ -	
12			\$ -	\$ -	
13			\$ -	\$ -	
14			\$ -	\$ -	
15			\$ -	\$ -	
16			\$ -	\$ -	
17			\$ -	\$ -	
18			\$ -	\$ -	
19			\$ -	\$ -	
20			\$ -	\$ -	
21			\$ -	\$ -	
22			\$ -	\$ -	
23			\$ -	\$ -	
24			\$ -	\$ -	
25			\$ -	\$ -	
26			\$ -	\$ -	
Total Youth Wages			\$ -	\$ -	
Fringe	0.00%			\$ -	
Total Youth Wages and Fringe				\$ -	

MUST match contract budget

SYEP 2022 Payroll Reporting Form

Youth Work Subsidies:

Enter Hours Worked

DO NOT ENTER DATA IN THESE COLUMNS

Enter the payperiod and check date

	Youth Last Name	First Name	Number of hours claiming	Amount	Expense to TANF	NOTES
	PAYPERIOD	From (Date) to (Date)		Check Date (DATE)		
1				\$ -	\$ -	
2				\$ -	\$ -	
3				\$ -	\$ -	
4				\$ -	\$ -	
5				\$ -	\$ -	
6				\$ -	\$ -	
7				\$ -	\$ -	
8				\$ -	\$ -	
9				\$ -	\$ -	
10				\$ -	\$ -	
11				\$ -	\$ -	
12				\$ -	\$ -	
13				\$ -	\$ -	
14				\$ -	\$ -	
15				\$ -	\$ -	
16				\$ -	\$ -	
17				\$ -	\$ -	
18				\$ -	\$ -	
19				\$ -	\$ -	
20				\$ -	\$ -	
21				\$ -	\$ -	
22				\$ -	\$ -	
23				\$ -	\$ -	
24				\$ -	\$ -	
25				\$ -	\$ -	
26				\$ -	\$ -	
	Total Youth Wages			\$ -	\$ -	
	Fringe	0.00%			\$ -	
	Total Youth Wages and Fringe				\$ -	

MUST match contract budget

SYEP 2022 Payroll Reporting Form

Youth Work Subsidies:

Enter Hours Worked

DO NOT ENTER DATA IN THESE
COLUMNS

Enter the payperiod and check
date

	Youth Last Name	First Name	Number of hours claiming	Amount	Expense to TANF	NOTES
	PAYPERIOD	From (Date) to (Date)		Check Date (DATE)		
1				\$ -	\$ -	
2				\$ -	\$ -	
3				\$ -	\$ -	
4				\$ -	\$ -	
5				\$ -	\$ -	
6				\$ -	\$ -	
7				\$ -	\$ -	
8				\$ -	\$ -	
9				\$ -	\$ -	
10				\$ -	\$ -	
11				\$ -	\$ -	
12				\$ -	\$ -	
13				\$ -	\$ -	
14				\$ -	\$ -	
15				\$ -	\$ -	
16				\$ -	\$ -	
17				\$ -	\$ -	
18				\$ -	\$ -	
19				\$ -	\$ -	
20				\$ -	\$ -	
21				\$ -	\$ -	
22				\$ -	\$ -	
23				\$ -	\$ -	
24				\$ -	\$ -	
25				\$ -	\$ -	
26				\$ -	\$ -	
	Total Youth Wages			\$ -	\$ -	
	Fringe	0.00%			\$ -	
	Total Youth Wages and Fringe				\$ -	

MUST match
contract budget

SYEP 2022 Payroll Reporting Form

Youth Work Subsidies:

Enter Hours Worked

DO NOT ENTER DATA IN THESE COLUMNS

Enter the payperiod and check date

	Youth Last Name	First Name	Number of hours claiming	Amount	Expense to TANF	NOTES
	PAYPERIOD	From (Date) to (Date)		Check Date (DATE)		
1				\$ -	\$ -	
2				\$ -	\$ -	
3				\$ -	\$ -	
4				\$ -	\$ -	
5				\$ -	\$ -	
6				\$ -	\$ -	
7				\$ -	\$ -	
8				\$ -	\$ -	
9				\$ -	\$ -	
10				\$ -	\$ -	
11				\$ -	\$ -	
12				\$ -	\$ -	
13				\$ -	\$ -	
14				\$ -	\$ -	
15				\$ -	\$ -	
16				\$ -	\$ -	
17				\$ -	\$ -	
18				\$ -	\$ -	
19				\$ -	\$ -	
20				\$ -	\$ -	
21				\$ -	\$ -	
22				\$ -	\$ -	
23				\$ -	\$ -	
24				\$ -	\$ -	
25				\$ -	\$ -	
26				\$ -	\$ -	
	Total Youth Wages			\$ -	\$ -	
	Fringe	0.00%			\$ -	
	Total Youth Wages and Fringe				\$ -	

MUST match contract budget

Youth Wages and Fringe Expenses	\$ -
Total FA Expenses:	#DIV/0!
Total 200% Expenses:	#DIV/0!

Indicate whether Admin or Program

Indicate whether Admin or Program

**MUST match
contract budget**

Payroll period and check date	Staff Name	Staff Position	Admin	Program	Actual Check Amount	Expense to TANF	NOTES
	PAYPERIOD	From (Date) to (Date)			Check Date	(DATE)	

Indicate whether Admin or Program

Indicate whether Admin or Program

**MUST match
contract budget**

[illegible]

Indicate whether Admin or Program

Indicate whether Admin or Program

**MUST match
contract budget**

Payroll period and check date	Staff Name	Staff Position	Admin	Program	Actual Check Amount	Expense to TANF	NOTES
	PAYPERIOD	From (Date) to (Date)			Check Date	(DATE)	

SYEP 2022 Payroll Reporting Form

Program and Administrative Personnel - MUST BE THE SAME AS IN APPROVED BUDGET	Indicate whether Admin or Program
---	-----------------------------------

Enter the payperiod and check
date

[illegible]

**MUST match
contract budget**

Personnel Expenses	\$ -
Total FA Expenses:	#DIV/0!
Total 200% Expenses:	#DIV/0!

SYEP 2022 Expenses Reporting Form

Program Expenses:

Non-Personnel Program Expenses

MUST MATCH BUDGET Report your ITEM using the same terminology as that on the budget included in your contract

Vendor	Invoice - Receipt Date	Item	Invoice Total	Total to TANF	Notes
Total				\$ -	
Total Program Expenses:		\$ -			

Administrative Expenses:

Administrative Non-Personnel - Miscellaneous: MUST MATCH BUDGET Report your ITEM using the same terminology as that on the budget included in your contract

Vendor	Item	Invoice Total	Total to TANF	Notes
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
Total		\$ -	\$ -	

Total Administrative Expenses:	\$ -
---------------------------------------	------

Program and Administrative Expenses	\$ -
Total FA Expenses:	\$ -
Total 200% Expenses:	\$ -