



WIB

Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

“Building Partnerships for Workforce Solutions”

DUTCHESS COUNTY WORKFORCE DEVELOPMENT

EXECUTIVE COMMITTEE MEETING - 3 NEPTUNE ROAD, POUGHKEEPSIE NY

MAY 9, 2019

8:30 AM

AGENDA

1. Call to Order, establish quorum

- Welcome
- Review and Adoption of Prior Meeting Minutes (April 2019)

Sheila Appel

Motion:	
2 nd :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

2. Executive Director’s Report

Louise McLoughlin

- Status of WDDP grant application
- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth, TANF)
- CFA Workforce (Partners)
- RFP WIOA Adult, Dislocated Worker and Youth (Review Committee)
WIOA Youth RFP is due to the WIB office by 5.16.19 at 3:00 PM
WIOA Youth Program Presentations are on 5.28.19 from 12:00 PM to 1:30 PM
- SYEP RFP Status (Committee, Universal Application, Employer Portal)
SYEP Committee meets 5.10.19 from 8:00 AM to 10:00 AM to make recommendations for SYEP 2019. The allocations should be released prior to the Board meeting.
- Strategic Plan
- WDB Board

3. Discussion

Sheila Appel

Rent (DOL)

Automatic Door (Career Center)

4. New Business

ADJOURN

Motion:	
2 nd :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	



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“Building Partnerships for Workforce Solutions”

DUTCHESS COUNTY WORKFORCE DEVELOPMENT

EXECUTIVE COMMITTEE MEETING - 3 NEPTUNE ROAD, POUGHKEEPSIE NY

APRIL 11, 2019

8:30 AM

MEETING MINUTES

Members Present: Sheila Appel; Chair, Theresa Giovannello, Linda Hannigan, Paul Mancarella, Louise McLoughlin; WIB and Jessica Woodson

Members Excused: Mary Jane Bertram and Michael McCormack

Also Present: Stephanie Renino (Guest)

1. Call to Order, establish quorum

- Welcome
- Review and Adoption of Prior Meeting Minutes (March 2019)

Sheila Appel

Motion:	Theresa Giovannello
2 nd :	Jessica Woodson
YES:	#-4
NO:	#-0
Abstained from voting:	0
PASSED:	YES/NO
CERTIFIED:	
DATE:	

(EXECUTIVE SESSION- STAFFING)

Motion:	Sheila Appel
2 nd :	Theresa Giovannello
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

2. Executive Director’s Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth)
- Email Migration/Watchguard
- Rent (LDC, Guardian, DOL)



- RFP WIOA Adult, Dislocated Worker and Youth
- SYEP RFP Status (Committee, Universal Application, Employer Portal)
- Youth One Stop RFP

3. Motions
Severance Policy

Sheila Appel

SEVERANCE POLICY

Motion:	Theresa Giovanniello
2 nd :	Jessica Woodson
YES:	#-4
NO:	#-0
Abstained from voting:	0
PASSED:	YES/NO
CERTIFIED:	
DATE:	

4. New Business
ADJOURN

Motion:	
2 nd :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	