



WIB

# Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

“Building Partnerships for Workforce Solutions”

## DUTCHESS COUNTY WORKFORCE DEVELOPMENT

### EXECUTIVE COMMITTEE MEETING - 3 NEPTUNE ROAD, POUGHKEEPSIE NY

MARCH 14, 2019

8:30 AM

#### AGENDA

1. Call to Order, establish quorum

- Welcome
- Review and Adoption of Prior Meeting Minutes (January 2019)

Sheila Appel

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

2. Motions

3. Executive Director’s Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth)
- Email Migration
- Rent (LDC, DOL)
- WIOA Waivers
- RFP WIOA Adult, Dislocated Worker and Youth
- RFP SYEP
- Board Compliance
- WDDP Grant
- Board Committees (Youth Council)
- Executive Session-staff

4. New Business

**ADJOURN**

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	



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“Building Partnerships for Workforce Solutions”

## DUTCHESS COUNTY WORKFORCE DEVELOPMENT

### EXECUTIVE COMMITTEE MEETING - 3 NEPTUNE ROAD, POUGHKEEPSIE NY

JANUARY 10, 2019

8:30 AM

### MEETING MINUTES

**Members Present:** Sheila Appel; Chair, Mary Jane Bertram, Theresa Giovanniello, Paul Mancarella, Louise McLoughlin; WIB and Jessica Woodson

**Members Excused:** Linda Hannigan, Michael McCormack and Virginia Stoeffel

**Also Present:** Stephanie Renino (Guest)

1. Call to Order, establish quorum

- Welcome
- Review and Adoption of Prior Meeting Minutes (November 2018)

Sheila Appel

Motion:	Mary Jane Bertram
2 <sup>nd</sup> :	Paul Mancarella
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	
DATE: January 10, 2019	

2. Motions

- Monitoring Policy
- Personal, Private and Sensitive Information Policy
- Sexual Harassment Policy

Sheila Appel

### MONITORING POLICY

Motion:	Mary Jane Bertram
2 <sup>nd</sup> :	Paul Mancarella
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	
DATE: January 10, 2019	

## PERSONAL, PRIVATE AND SENSITIVE INFORMATION POLICY

Motion:	Theresa Giovaniello
2 <sup>nd</sup> :	Jessica Woodson
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	
DATE: January 10, 2019	

### SEXUAL HARASSMENT POLICY

Motion:	Paul Mancarella
2 <sup>nd</sup> :	Theresa Giovaniello
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	YES/NO
CERTIFIED: Mary Jane Bertram	
DATE: January 10, 2019	

### 3. Executive Director's Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth)
- RFP WIOA Adult, Dislocated Worker and Youth
- Board Compliance
- Grant Opportunities

### 4. New Business

#### ADJOURN

Motion:	Jessica Woodson
2 <sup>nd</sup> :	Mary Jane Bertram
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	YES/NO
CERTIFIED: Mary Jane Bertram	
DATE: January 10, 2019	