



WIB

# Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

“Building Partnerships for Workforce Solutions”

## DUTCHESS COUNTY WORKFORCE DEVELOPMENT

### EXECUTIVE COMMITTEE MEETING- 3 NEPTUNE ROAD, POUGHKEEPSIE NY

JANUARY 10, 2019

8:30 AM

#### AGENDA

1. Call to Order, establish quorum

- Welcome
- Review and Adoption of Prior Meeting Minutes (November 2018)

Sheila Appel

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

2. Motions

Monitoring Policy

Personal, Private and Sensitive Information Policy

Sexual Harassment Policy

Sheila Appel

#### MONITORING POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

#### PERSONAL, PRIVATE AND SENSITIVE INFORMATION POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

## SEXUAL HARASSMENT POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

### 3. Executive Director's Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth)
- RFP WIOA Adult, Dislocated Worker and Youth
- Board Compliance
- Grant Opportunities

### 4. New Business

#### **ADJOURN**

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	



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“Building Partnerships for Workforce Solutions”

## DUTCHESS COUNTY WORKFORCE DEVELOPMENT

### EXECUTIVE COMMITTEE MEETING- 3 NEPTUNE ROAD, POUGHKEEPSIE NY

DECEMBER 12, 2018

8:30 AM

### MEETING MINUTES

**Members Present:** Sheila Appel; Chair, Mary Jane Bertram, Theresa Giovanniello, Paul Mancarella, Louise McLoughlin; WIB and Virginia Stoeffel

**Members Excused:** Linda Hannigan, Michael McCormack and Jessica Woodson

**Also Present:** Nicole Fenichel-Hewitt (Guest)

1. Call to Order, establish quorum

- Welcome
- Review and Adoption of Prior Meeting Minutes (November 2018)

Sheila Appel

Motion:	Paul Mancarella
2 <sup>nd</sup> :	Virginia Stoeffel
YES:	#-4
NO:	#-0
Abstained from voting:	1
PASSED:	<u>YES/NO</u>
CERTIFIED:	Mary Jane Bertram
DATE:	December 12, 2018

2. Motions

- Monitoring Policy
- Personal, Private and Sensitive Information Policy
- Sexual Harassment Policy

Sheila Appel

### MONITORING POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	<u>YES/NO</u>
CERTIFIED:	
DATE:	

## PERSONAL, PRIVATE AND SENSITIVE INFORMATION POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

## SEXUAL HARASSMENT POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

### 3. Executive Director's Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth)
- 2018 Board Meeting and Executive Committee Meeting Dates
- Board Compliance
- Grant Opportunities
- Path to Promise- Youth Summit

### 4. New Business ADJOURN

Motion:	Paul Mancarella
2 <sup>nd</sup> :	Mary Jane Bertram
YES:	#-3
NO:	#-0
Abstained from voting:	
PASSED:	<u>YES/NO</u>
CERTIFIED:	Mary Jane Bertram
DATE:	December 12, 2018