



WIB

Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

“Building Partnerships for Workforce Solutions”

**DUTCHESS COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
HELD AT 3 NEPTUNE ROAD, POUGHKEEPSIE NY 12601
MARCH 28, 2019**

1. Call to Order, establish quorum

- Welcome Sheila Appel
- Review and Adoption of Prior Meeting Minutes (October 25, 2018)

2. Present Motions:

Sheila Appel

MOTIONS

- DW to ADULT FUNDS TRANSFER

APPROVED POLICIES SINCE OCTOBER 2018

- Monitoring Policy for Sub-recipients
- Personally Identifiable Information (PII) and Personal, Private And Sensitive Information (PPSI)
- Sexual Harassment Policy

3. Executive Director's Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth, ITA and OJT)
- Rent (LDC, DOL)
- RFP WIOA Adult, Dislocated Worker and Youth
- RFP SYEP (Volunteers)
- TET DW Grant
- Opioid Grant
- Misc.

4. Discussion

WIOA Waivers

Sheila Appel

5. New Business

ADJOURN



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“Building Partnerships for Workforce Solutions”

DUTCHESS COUNTY WORKFORCE DEVELOPMENT BOARD MEETING HELD AT 3 NEPTUNE ROAD, POUGHKEEPSIE NY 12601 OCTOBER 25, 2018 MINUTES

Members Present: Laine Belmonte, Mary Jane Bertram, Duane Brown, Garrett Dyal, Theresa Giovanniello, Linda Hannigan, Rich Kleban, Donald Lucarello, Michael McCormack, Louise McLoughlin; WIB, Rita McPeck, Daniel O’Shea, Elizabeth Spira, Virginia Stoeffel, Brandon Walker, Sherre Wesley and Jessica Woodson

Members Excused: Sheila Appel; chair, Reinaldo Diaz, William Jeffries, Paul Mancarella and Kevin Smith

Also Present:

1. Call to Order, establish quorum

- Welcome Linda Hannigan
- Review and Adoption of Prior Meeting Minutes (May 31, 2018)

Motion:	Motion was made, seconded and passed.
CERTIFIED: Mary Jane Bertram DATE: October 25, 2018	

2. Present Motions:

Linda Hannigan

- Motions
 - DCWDB BY-LAWS

Motion:	Motion was made, seconded and passed.
CERTIFIED: Mary Jane Bertram DATE: October 25, 2018	

- CONSENT AGENDA

Motion:	Motion was made, seconded and passed.
CERTIFIED: Mary Jane Bertram DATE: October 25, 2018	

3. Executive Director’s Report

Louise McLoughlin

- Fiscal
- Met all NYSDOL deadlines

- Letter from Key Bank to be entered into minutes (Rita McPeck’s affidavit was part of the agenda and read to the board)
 - Grant applications
 - Dislocated Worker Grant
 - Opioid Disaster Relief Grant
 - DCFS/SYEP/Path to Promise
 - DCC/Context & Alignment Team
 - Performance and Reports
4. Discussion Linda Hannigan
 WIOA Training
5. New Business

ADJOURN

Motion:	Motion was made, seconded and passed.
CERTIFIED: Mary Jane Bertram DATE: October 25, 2018	