



**WIB**

# Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

**“Building Partnerships for Workforce Solutions”**

**DUTCHESS COUNTY WORKFORCE DEVELOPMENT BOARD MEETING  
HELD AT 3 NEPTUNE ROAD, POUGHKEEPSIE NY 12601  
May 30, 2019**

1. Call to Order, establish quorum

- Welcome Sheila Appel
- Review and Adoption of Prior Meeting Minutes (March 28, 2019)

2. Present Motions:

Sheila Appel

**MOTIONS**

**A. APPROVED POLICIES SINCE MARCH 2019 BOARD MEETING**

- Severance Pay Policy
- B. Approval of SYEP Providers
- C. Approval WIOA Youth Provider(s)

3. Executive Director’s Report

Louise McLoughlin

- Fiscal Report
- RFP WIOA Adult, Dislocated Worker and Youth
- TET DW Grant
- Opioid Grant, Partnership and Collaboration
- Status of WDDP grant application
- CFA Workforce
- Misc.

4. Discussion

Sheila Appel

Career Center Rent and Building Access

5. New Business

**ADJOURN**



**WIB**

# **Dutchess County Workforce Investment Board**

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 [www.dcwib.org](http://www.dcwib.org)

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**“Building Partnerships for Workforce Solutions”**

## **NOTICE OF ANNUAL MEETING**

**To: All WIB Members**

**From: Sheila Appel  
Board Chairperson**

A handwritten signature in blue ink that reads 'Sheila Appel'.

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The Annual Meeting of the Dutchess County Workforce Investment Board will be held on June 27, 2019 at 8:00 AM at the WIB office.

*Please plan to attend this important meeting!*



WIB

# Dutchess County Workforce Development Board

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“Building Partnerships for Workforce Solutions”

## DUTCHESS COUNTY WORKFORCE DEVELOPMENT BOARD MEETING HELD AT 3 NEPTUNE ROAD, POUGHKEEPSIE NY 12601 MARCH 28, 2019 MINUTES

**Members Present:** Sheila Appel; chair, Laine Belmonte, Mary Jane Bertram, Duane Brown, Garrett Dyal, Nicole Fenichel-Hewitt, Theresa Giovanniello, Rich Kleban, Donald Lucarello, Paul Mancarella, Michael McCormack, Louise McLoughlin; WIB, Rita McPeck, Daniel O’Shea, Kevin Smith, Elizabeth Spira, Brandon Walker and Sherre Wesley

**Members Excused:** Reinaldo Diaz, Linda Hannigan, William Jeffries and Jessica Woodson

**Also Present:** Cecilia Cook, Kadiyah Lodge and Ashley Wright

1. Call to Order, establish quorum

- Welcome Sheila Appel
- Review and Adoption of Prior Meeting Minutes (October 25, 2018)

Motion:	Elizabeth Spira
2 <sup>nd</sup> :	Sherre Wesley
YES:	14
NO:	0
Abstained from voting:	1
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	

2. Present Motions:

Sheila Appel

### MOTIONS

- DW to ADULT FUNDS TRANSFER

Motion:	Theresa Giovanniello
2 <sup>nd</sup> :	Garrett Dyal
YES:	15
NO:	0
Abstained from voting:	2
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	

### APPROVED POLICIES SINCE OCTOBER 2018

- Monitoring Policy for Sub-recipients
- Personally Identifiable Information (PII) and Personal, Private And Sensitive Information (PPSI)

- Sexual Harassment Policy

3. Executive Director's Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth, ITA and OJT)
- Rent (LDC, DOL)
- RFP WIOA Adult, Dislocated Worker and Youth
- RFP SYEP (Volunteers)
- TET DW Grant
- Opioid Grant
- Misc.

4. Discussion

Sheila Appel

WIOA Waivers

5. New Business

**ADJOURN**

Motion:	Sherre Wesley
2 <sup>nd</sup> :	Elizabeth Spira
YES:	16
NO:	0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	