



WIB

# Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

**“Building Partnerships for Workforce Solutions”**

## DUTCHESS COUNTY WORKFORCE DEVELOPMENT

### EXECUTIVE COMMITTEE MEETING - 3 NEPTUNE ROAD, POUGHKEEPSIE NY

**DECEMBER 12, 2018**

**8:30 AM**

#### AGENDA

1. Call to Order, establish quorum

- Welcome
- Review and Adoption of Prior Meeting Minutes (November 2018)

Sheila Appel

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

2. Motions

Monitoring Policy

Personal, Private and Sensitive Information Policy

Sexual Harassment Policy

Sheila Appel

#### MONITORING POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

#### PERSONAL, PRIVATE AND SENSITIVE INFORMATION POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

## SEXUAL HARASSMENT POLICY

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

### 3. Executive Director's Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth)
- 2018 Board Meeting and Executive Committee Meeting Dates
- Board Compliance
- Grant Opportunities
- Path to Promise- Youth Summit

### 4. New Business

#### **ADJOURN**

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	



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## DUTCHESS COUNTY WORKFORCE DEVELOPMENT EXECUTIVE COMMITTEE MEETING- 3 NEPTUNE ROAD, POUGHKEEPSIE NY NOVEMBER 8, 2018

### MEETING MINUTES

**Members Present:** Sheila Appel, Theresa Giovannello, Linda Hannigan, Paul Mancarella, Louise McLoughlin; WIB, Virginia Stoeffel and Jessica Woodson

**Members Excused:** Mary Jane Bertram and Michael McCormack

**Also Present:** Stephanie Renino

#### 1. Call to Order, establish quorum

- Welcome Sheila Appel
- Review and Adoption of Prior Meeting Minutes (September 13, 2018)

Motion:	Theresa Giovannello
2 <sup>nd</sup> :	Virginia Stoeffel
YES:	#-6
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Paul Mancarella	
DATE: November 8, 2018	

#### 2. Executive Director’s Report

Louise McLoughlin

- Fiscal Report (Budgets- Career Center, WIB, TANF, Tech Hire, Youth)
- Staff Benefits
- Board Compliance
- DOL Rent
- Grants (DW \$295,680, Opioid, Other)
- Path to Promise- Youth Summit
- RFP
- RFQ
- SYEP Wrap Up
- Other

#### 3. New Business

#### ADJOURN

Motion:	Paul Mancarella
2 <sup>nd</sup> :	Theresa Giovannello
YES:	#-3

NO:	#-0
Abstained from voting:	
PASSED:	<u>YES/NO</u>
CERTIFIED: Paul Mancarella	
DATE: November 8, 2018	