



WIB

# Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

“Building Partnerships for Workforce Solutions”

## DUTCHESS COUNTY WORKFORCE DEVELOPMENT EXECUTIVE COMMITTEE MEETING- 3 NEPTUNE ROAD, POUGHKEEPSIE NY

July 12, 2018

8:30 AM

### AGENDA

#### 1. Call to Order, establish quorum

- Welcome Sheila Appel
- Review and Adoption of Prior Meeting Minutes (June 28, 2018)

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

#### 2. Executive Director’s Report

Louise McLoughlin

- Employer Resource Network
- Fiscal Report
- Tech Hire Signature
- Board & Officer List (Motion)

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	

- SYEP
- DOL Rent (Meeting July 17, 2018 @ 11:00 DCWIB)
- Other

#### 3. New Business

# ADJOURN

Motion:	
2 <sup>nd</sup> :	
YES:	#-
NO:	#-
Abstained from voting:	
PASSED:	YES/NO
CERTIFIED:	
DATE:	



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## EXECUTIVE COMMITTEE MEETING JUNE 14, 2018

**Members Present:** Sheila Appel, Mary Jane Bertram, Theresa Giovannello, Linda Hannigan, Paul Mancarella and Virginia Stoeffel

**Members Excused:** Thomas Frost, Michael McCormack and Louise McLoughlin

**Also Present:** Stephanie Renino

### Meeting Agenda

1. Call to Order, establish quorum

Sheila Appel

- Welcome Remarks
- Review and Adoption of Prior Meeting Minutes (May 10, 2018)

Motion:	Mary Jane Bertram
2 <sup>nd</sup> :	Virginia Stoeffel
YES:	#-5
NO:	#-0
Abstained from voting:	Linda abstained due to absence. (late)
PASSED:	<u>YES</u> /NO
CERTIFIED: Mary Jane Bertram	
DATE: 6/14/18	

### ADJOURN

Motion:	Paul Mancarella
2 <sup>nd</sup> :	Virginia Stoeffel
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES</u> /NO
CERTIFIED: Mary Jane Bertram	
DATE: 6/14/18	



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## EXECUTIVE COMMITTEE MEETING MAY 10, 2018

**Members Present:** Sheila Appel, Mary Jane Bertram, Theresa Giovannello, Paul Mancarella, Louise McLoughlin; WIB and Virginia Stoeffel

**Members Excused:** Thomas Frost, Linda Hannigan and Michael McCormack

**Also Present:** Duane Brown, Stephanie Renino and Jessica Woodson

### Meeting Minutes

1. Call to Order, establish quorum

Sheila Appel

- Welcome Remarks
- Review and Adoption of Prior Meeting Minutes (April 12, 2018)

Motion:	Mary Jane Bertram
2 <sup>nd</sup> :	Virginia Stoeffel
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	
DATE: 5/10/18	

2. Report of the Executive Director

Louise McLoughlin

- LDC Contract
- TECH HIRE Contract
- DOL Rent (DCFS)
- Board Compliance
- Fiscal Report
- Funds Transfer
- DCFS Request
- SYEP

3. Motions

- Funds Transfer

Motion:	Paul Mancarella
2 <sup>nd</sup> :	Theresa Giovanniello
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	
DATE: 5/10/18	

4. Executive Session – HR

Motion:	Mary Jane Bertram
2 <sup>nd</sup> :	Virginia Stoeffel
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	
DATE: 5/10/18	

5. Motion to come out of Executive Session

Motion:	Paul Mancarella
2 <sup>nd</sup> :	Mary Jane Bertram
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	
DATE: 5/10/18	

**ADJOURN**

Motion:	Mary Jane Bertram
2 <sup>nd</sup> :	Virginia Stoeffel
YES:	#-5
NO:	#-0
Abstained from voting:	0
PASSED:	<u>YES/NO</u>
CERTIFIED: Mary Jane Bertram	
DATE: 5/10/18	