



WIB

# Dutchess County Workforce Investment Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

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**“Building Partnerships for Workforce Solutions”**

## **EXECUTIVE COMMITTEE MEETING OCTOBER 12, 2017**

### **AGENDA**

- Welcome Sheila Appel
  - Approve prior meetings minutes
  - Motions
    - Discrimination & Grievance Policy
    - Check Signer
    - Customized Training and Incumbent Worker Policy
    - Sole Source
  
- Report of the Executive Director Louise McLoughlin
  1. Need Functional Alignment Policy
    - a. DOL Supervisor requested changes that are not part of the Technical Advisory
    - b. Center Manager
    - c. Career Counselors Oversight
  2. System Operator – November 13, 2017- 1<sup>st</sup> Partners Meeting
  3. TANF - Summer of 2016 Audit Progress
  4. NYS DOL
    - a. Our Title II Local Plan has been accepted by DOL
    - b. Local Plan Due 11/30/17- needs to be public for 30 days
    - c. MOU Signatures
    - d. 2<sup>nd</sup> MOU- awaiting template
  
  5. Discuss RFP's
    - 1) Basic Career Services
    - 2) Career Counseling
    - 3) Business Services
    - 4) Motion
  
- New Business

**ADJOURN**



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## **EXECUTIVE COMMITTEE MEETING MINUTES**

**August 24, 2017**

- Welcome Sheila Appel
  - Approved prior meetings minutes
- Report of the Executive Director Louise McLoughlin
  1. System Operator was secured. Smart Staffing signed the contract.
  2. Staffing at the Career Center
    - 1) Current Staff
    - 2) Severance
  3. Open ITA's
    - 1) Local Priority Discussed and Established
      - a. TANF
      - b. Veterans
      - c. DW
      - d. Other (per case until the NOA)
  4. Discuss RFP's
    - 1) Basic Career Services
    - 2) Career Counseling
    - 3) Business Services
  5. Local Plan for Title II- Due in November
  6. TANF
    - a. Closing Ceremonies (8/15/17) Report
    - b. Computer Program Report
  7. Budget Marilyn Yerks
  8. Executive Session to discuss personnel
- New Business

**ADJOURN**